

PRESIDENCY UNIVERSITY
86/1, COLLEGE STREET
KOLKATA-700 073

Tender Notice

Tender Notice for “Supply and commissioning of **DELL Precision 7820 Tower XCTO Base** at Presidency University / Kolkata”

Tender Notice no. : - **Workstation/18- 19/SERB-DST/Mathematics/SK/03**

Dated : 21.02.2019.

Presidency University, Kolkata invites sealed tenders for “Supply and commissioning of **DELL Precision 7820 Tower XCTO Base at Presidency University, Kolkata**” as per details in Annexure “B”. Interested vendors/agencies are requested to submit their financial bid in Annexure –D (attached with the tender document) along with signed and stamped tender document and duly filled up signed and stamped Vendor Data Sheet (Annexure “C”) in sealed cover addressed to the Finance Officer, Presidency University, 86/1 College Street, Kolkata -700073 :-.

Details for contact person, bid submission are as under:

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| 1. Tender form available at | :Presidency University website at <u>www.presiuniv.ac.in</u> |
| 2. Place of submission of tender bids | : Tender Box placed at Finance Office, First Floor, Main Building. |
| 3. Tender Fee | : Rs. 500.00 (Five Hundred) only |
| 4. EMD | : Rs.7,000.00 (Seven Thousand) only |
| 5. Last date of submission of tender bids | : 05.03.2019 up to 03.00 pm |
| 6. Date of opening of tender bids | : 05.03.2019 at 03.30 pm |

Sd/-

Registrar
Presidency University/Kolkata

PRESIDENCY UNIVERSITY
86/1, COLLEGE STREET
KOLKATA-700 073

Tender Notice no.:- Workstation/18- 19/SERB-DST/Mathematics/SK/03

Dated: 21.02.2019

General Terms & Conditions

1. Tender Fee: Rs.500.00 (Five Hundred) only. The tender fee shall be drawn in the form of **Demand Draft/Pay Order drawn in favour of Presidency University, payable at Kolkata.**
2. EMD : Interest free Earnest Money Deposit (refundable) of Rs.7,000.00 (Seven Thousand) only. The Tenderers shall deposit EMD in the form of **Demand Draft/Pay Order drawn in favour of Presidency**
3. Submission of offer: Interested bidders should submit the financial bid in Annexure-D (attached with the tender document) in a sealed envelope. One copy of our terms and conditions (Annexure –A), tender notice, filled vendor data sheet (Annexure C), Bill of Quantities (Annexure-B), duly signed and stamped on each page shall also be attached and submitted with the financial bid in the same envelope. **The Envelope should be superscribed with the words:**

**Tender for: “Supply and commissioning of DELL Precision 7820 Tower XCTO Base at
 Presidency University/Kolkata”**

Tender Notice no. : Workstation/18-19/SERB-DST/Mathematics/SK/03

Last Date of Tender submission : 05.03.2019 up to 03.00 pm

Date of opening of tender bid : 05.03.2019 up to 03.30 pm

4. The envelope containing the tender bid shall be addressed to the Finance Officer, Presidency University, 86/1,College Street. Kolkata -700 073 **and dropped in the Tender Box placed at Finance Office , First floor of Main Building of the University.**
5. Late Bid : Any bid received late after the deadline of submission of the bid shall be rejected and returned un-opened to the bidder.
6. Opening of Bid: The bids shall be opened in presence of the intending tenderers who may choose to be present.
7. The quoted price shall remain open for acceptance till the validity period of 90 days from the date of opening of tender. No revision/modification in the tendered rate will be allowed during the validity of tender.
8. Price should be including GST and other charges. The University will not pay anything extra.
9. **Rate of GST will have to be mentioned separately in your Letter Head. Otherwise bid will be summarily rejected.**
10. **The University will provide DSIR Certificate to the L-1 bidder, if necessary, for the purpose of exemption of Customs Duty and GST as per the extant Rules and Notifications.**
11. Negotiation may be made with the lowest bidder if the bid value is unreasonable.
12. Schedule of quantities :- As per Annexure “ B”

11. Warranty : Warranty period should be 3 (three) Years ProSupport with Next Business Day Onsite Service from the date of commissioning. Any defect in design, manufacturing and materials. Supplier shall warranty to replace or rectify at free of cost in any case any equipment or part/parts thereof is/are found unserviceable due to above reason within the warranty period as above. Supplier shall also issue warranty certificate to the effect that the material delivered by them are new with sound and effective design and free from any defect arisen due to defective materials, faulty design or defective manufacturing.

Time and date of delivery of materials as stipulated in the Order shall be deemed to be the essence of the contract.

12. Statutory deduction of Income Tax on works contract, if applicable, shall be made from all interim and final payments as per the extant Rules.
13. To ensure payment of GST charged in the bill to the Presidency University the relevant GST Return is to be filed by agency in the GST portal within due course of time. GSTIN No. as well as SAC/HSN Code No. and the University GST No. must be mentioned in the Tax Invoice in absence of which the invoice cannot be processed for payment.
14. The successful bidder shall have to execute the supply within Twenty One (21) working days from the date of issue of firm purchase order. The delivery should be made to the Laboratory of *Dr. Subhas Khajanchi, Assistant Professor, Dept. of Mathematics, Presidency University, 86/1 College Street Kolkata – 700073.*
15. The University reserves the right to accept or reject any or all bids either wholly or partly without assigning any reason thereof.
16. The University reserves the right to postpone/withdraw/cancel the tender without assigning any reason thereof.
17. Payment terms :- Full payment will be released after successful delivery and installation of the item and after submission of Tax Invoice and challan duly certified by **Dr. Subhas Khajanchi, Department of Mathematics.**
18. In case of any dispute relating to the above purchase, the decision of the Competent Authority of Presidency University shall be final and binding on the bidders. In case of any litigation, the jurisdiction shall be Kolkata only.
19. Bidders submitting their offer should also fill-up the enclosed vendor data sheet with relevant details, and should submit along with the tender bid.
20. The bidder should be Kolkata base.

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Sd/-

Registrar
Presidency University/Kolkata

Bill of Quantities

Model : DELL Precision 7820 Tower XCTO Base			
Sl. No.	Item	Specification	Qty.
1.	Processor	Intel Xeon Silver 4116 2.1GHz, 3.0GHz Turbo, 12C, 9.6GT/s 2UPI, 14M Cache, HT (85W) DDR4-2400	2
	Memory (RAM)	128 GB (8 X 16GB) 2666MHz DDR4 RDIMM ECC	1
	OS	Windows 10 Pro for Workstations (4 Cores Plus), English	1
	Chassis	Dell Precision 7820 Tower 950W Chassis	1
	Graphics Card	NVIDIA Quadro P600, 4GB, 4 mDP to DP adapter 7X20T	1
	Hard Drive	2 X 3.5'' 2 TB 7200 rpm SATA Hard Drive	1
	Optical Drive	8x DVD-ROM 9.5mm Optical Disk Drive	1
	OS (Boot) Drive	SATA/SAS Hard Drive/Solid State Drive	1
	Warranty	3 Years ProSupport with Next Business Day Onsite Service	1
2.	Keyboard & mouse	Dell KM636 Wireless Keyboard & Mouse Black	1 & 1
3.	Monitor Technical Support	Dell UltraSharp 24 Monitor U2415 24" 3 Yr Premium Panel Warranty, Advanced Exchange Service	1
4.	Kit	Dell Dual Monitor Stand MDS14 -S&P	1
5.	Kit	Mini Display Port to Display Port Adapter	1

VENDOR DATA SHEET

1. Name of the Tenderer :
2. Name of the Contact person:
3. Full postal address :
4. Email ID :
5. Telephone no./ Mobile :
6. Vendor/Agency PAN No (attach a self-attested copy of PAN card). :
7. GST Registration No. (attach a self-attested copy of GST Registration certificate) :
8. IT Return for last three Assessment Years
9. Trade Licence (attach a self-attested copy)
- 10 Credentials/ copy of the Purchase Orders for similar items [preferable from the University / other Higher Educational Institutions]
11. Authorization Certificate of the OEM in favour of Bidder [Copy to be attached]
12. Any other information : (Please furnish separate signed papers)
13. Details of Tender Fee :
Demand Draft No. _____ Date _____ Amount Rs. 500/- Drawn on _____ Bank,
Branch _____.
14. Details of EMD
Demand Draft No. _____ Date _____ Amount Rs. 7,000/- Drawn on _____ Bank,
Branch _____.

DECLARATION

1. I _____, Son / Daughter of Sri _____, Proprietor/Partner/CEO/MD/Director/Authorized Signatory of M/s. _____ am competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.
3. The information/ documents furnished along with the above application are true and authentic to the best of my knowledge and belief.
4. I/ we/ am are well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
5. Each page of the tender document and papers submitted by my Company is authenticated, sealed and signed, and I take full responsibility for the entire documents submitted.
6. I/ our firm / company am / is not currently debarred or blacklisted in PRESIDENCY UNIVERSITY, Kolkata or in any national / government organization or educational institute/university for any supplies, products or services.
7. I/ our firm / company am / is /was /were not currently /previously involved in any corruption and fraudulent activities.

Signature of the Authorized Person

Date: _____ Full Name: _____

Place: _____ Company Seal: _____

(Signature of Tenderer with Company's seal)

Financial Bid

Particulars	Amount (Rs.) (Inclusive of all taxes and charges]
Supply and commissioning of DELL Precision 7820 Tower XCTO Base (Detailed specification as per Annexure “B”)	

Total Amount (In Words) : Rupees _____

Please specify the GST rate and HSN / SAC Code

(Signature of Tenderer with Company’s seal)

[N.B :- To be submitted in the bidder’s letter-head]